



**Pewaukee Building Services Department**  
 W240 N3065 Pewaukee Road  
 Pewaukee, WI 53072  
 Phone (262) 691-9107  
 Fax (262) 691-6030



## **New One & Two Family Permit Application Check List**

**Building address & Lot #** \_\_\_\_\_

**Oks** \_\_\_\_\_ **NF** \_\_\_\_\_ **MW; Assessor to Sketch** \_\_\_\_\_

Y N

- Wisconsin Uniform Building Permit form completed.
- Erosion Permit Application.
- 1 copy of Proposed Erosion Control.
- 3 complete sets of plans drawn to scale; include ACC stamp.  
 - Includes proposed elevations & wall bracing.  
 - At least one set of plans signed off by developer (City).
- 1 electronic version of the plans on a flash drive or email.  
 (If emailing, please email to olson@pewaukee.wi.us)
- 1 copy of Proposed Grading Plan with contour lines.  
 - Should include developer sign off.
- 1 copy of Survey, include Setbacks to:  
 - Proposed Building(s).  
 - High water mark & flood plain when applicable.
- 1 set of Heat Calculations.

**Applicant Signature:** \_\_\_\_\_

**Contact Phone #** \_\_\_\_\_

**Email address** \_\_\_\_\_

OFFICE USE ONLY-

Date sent to Engineering for approval \_\_\_\_\_

