

RESOLUTION 23-12-24

**A RESOLUTION TO ESTABLISH A PERMIT FEE SCHEDULE FOR 2024
FOR THE CITY OF PEWAUKEE
PURSUANT TO SECTIONS 62 AND 236 OF WISCONSIN STATUTES**

WHEREAS, the City of Pewaukee Common Council has created a City Code of Ordinances; and

WHEREAS, the City of Pewaukee requires certain fees for services provided by the city as currently outlined in the sections of the Municipal Code. From time to time, these fees for such approved activities within the City may be modified by the City Common Council by resolution; and

WHEREAS, the City Common Council has an obligation to the taxpayers in the City of Pewaukee to establish fair fees, cash bonds, and letters of credit requirements to offset the services and actual cost of City employees for review and inspection; and

WHEREAS, the City Common Council wishes to create for the benefit of property owners and citizens, by this resolution, a full schedule of fees, cash bonds, and letters of credit related to the aforementioned activities that will+ be reviewed on an annual basis.

NOW THEREFORE, the Common Council of the City of Pewaukee, **DOES HEREBY RESOLVE AS FOLLOWS**:

I. ADMINISTRATIVE PERMITS AND FEES

A. HOTEL, ENTERTAINMENT AND ALCOHOLIC BEVERAGE LICENSES	
1. Hotel & Short-Term Rental Licenses (§11.04)	\$ 25.00
2. Class A Beer license (§11.01)	\$100.00 / year or fraction thereof
3. Class A Liquor license (§11.01)	\$500.00 / year or fraction thereof
4. Class B Beer license (§11.01)	\$100.00 / year or fraction thereof
5. Class B Liquor license (§11.01)	\$500.00 / year or fraction thereof
6. Class C Wine license (§11.01)	\$100.00 / year or fraction thereof
7. Temporary Class B license (§11.01)	\$ 10.00
8. Reserve Alcohol Beverage Sales license (§11.01)	\$10,000.00 (one-time fee)
9. Petition for Appeal of Suspension/Revocation of Operators license (§11.01)	\$100.00
10. Change of Agent (§11.01)	\$10.00
11. Publication Fee (§11.01)	Actual cost (to be billed)
12. Original Bartenders license (§11.01)	\$30.00 / year
13. Renewal of Bartenders license (§11.01)	\$25.00 / year
14. Provisional Bartenders license (§11.01)	\$10.00 / year
15. Temporary Bartenders license (§11.01)	\$10.00 / year
16. Replacement Bartender license (§11.01)	\$5.00
17. Outdoor Entertainment (§11.02)	\$30.00 / year
18. Cigarette license (§11.13)	\$100.00 / year
19. Amusement Device license (§11.03)	\$10.00 / device/year
20. License for Adult-Oriented Establishment (§11.12)	\$500.00 / year
21. Background Investigation Fee for Establishment (§11.12)	\$75.00 / year
22. Name Change Fee for Adult-Oriented Establishment (§11.12)	\$500.00 / year

23. License for Employees of Adult-Oriented Establishment (§11.12)	\$50.00 / year
24. Background Investigation Fee for Employee License (§11.12)	\$60.00 / year
25. Escort or Escort Service License (§11.10)	
➤ Initial	\$250.00 / year
➤ Renewal	\$250.00 / year
➤ Late Renewal Penalty (in addition to renewal fee)	\$100.00 / year
B. DOG LICENSES	
1. Dog license (§11.05)	
➤ Spayed/Neutered	\$12.00 / year
➤ Not spayed/neutered	\$17.00 / year
2. Late Payment penalty (§11.05)	\$5.00 April 1 st or Later
3. Commercial Kennel license (3 or more dogs) (§11.05)	\$45.00 / year after Plan Commission Approval
4. Hobby Kennel license (4 or more dogs) (§11.05)	\$35.00 / year after Plan Commission Approval
5. Replacement Tag	\$1.00 each
C. OTHER ADMINISTRATIVE LICENSES/FEES	
1. Peddler License Application (§11.06)	\$10.00 investigation fee
	\$20.00 / per day; \$100.00 / per week
	\$250.00 / per month; \$1,000 per year
2. Special Event Permit (<i>Required if more than 150 people</i>) (§11.07)	
➤ Class I Event*	\$300.00 / per day
➤ Class II Event	\$150.00 / per day
➤ Electrical Inspection	\$60.00 / per inspection
➤ EMS Service (ambulance on site)	\$250.00 / per hour
➤ Barricades	
○ Up to 6 barricades	\$35.00
○ Over 6 barricades	\$70.00
➤ Fireworks Permit (§6.13)	No Charge, State & Local Permit Required
➤ Garbage Cans (55 gallon)	\$5.00 per garbage can
➤ Park Rental Permit	To Be Determined by Joint Park/Rec Board
➤ Pre-event Safety Inspection	\$75.00 per hour
➤ Security Deposit	Up to \$200.00 per day
➤ Temporary Bartender License	\$10.00
➤ Temporary Class B (Picnic) Beer & Wine Licenses	\$10.00
➤ Tent Inspection	\$31.65 if under 2500 sq. ft.; per tent / per inspection
➤ Fee for Filing of Application less than 90 days from date of event / Failure to File Application Non-Residential	\$500.00 plus permit costs
<i>*With regard to Class I events that are held over a period in excess of five days, the Common Council may limit the total assessment of the daily fee to five days upon a showing that the impact on City services justifies the reduction</i>	
3. Copy Charge	
➤ Photocopy	

○ Less than 11" x 17"	.10¢ per page plus tax
○ 11" x 17"	.25¢ per page plus tax
○ Larger than 11" x 17"	\$ 5.00 per page plus tax
➤ CD / Flash Drive (No outside media will be accepted)	\$10.00 minimum per CD / Flash Drive plus staff time
4. Non-Sufficient Funds (NSF) or Overdraft charge	\$29.00
5. Burning permit (§4.16)	No Charge
6. Fireworks permit (§6.13)	No Charge
7. Maps - Zoning, School District, Aldermanic District	\$10.00 each
8. Street Atlas Map	\$ 1.00 each
9. Special Assessment Letter (Completion in 3 to 5 business days)	\$50.00 (split 50/50 with Water/Sewer)
10. Charges/Fees for Pilgrim's Rest Cemetery (§20)	
➤ Grave Site	
○ Resident	\$400.00* plus \$600 / site opening/closing charge for full burials or \$250 for cremains
○ Non-resident	\$600.00* plus \$600 / site opening/closing charge for full burials or \$250 for cremains
➤ Columbarium Niche (includes bronze plaque)	
○ Resident	\$830.00 * plus \$150 / site opening/closing charge
○ Non-resident	\$930.00 * plus \$150 / site opening/closing charge
➤ Opening/Closing on weekends & City-recognized holidays or any time outside normal business hours	\$500.00 / Site Additional Charge
<i>* Prices include Perpetual Care: Two-thirds (2/3) of the fee for every full size site sale shall be allocated to the perpetual care fund. One-half (1/2) of the fee for every columbarium site sale is allocated to the perpetual care fund. Sales tax is charged on perpetual care.</i>	
11. Special Meeting with Common Council	\$500.00

II. BUILDING/CONSTRUCTION/DEVELOPMENT FEES AND CHARGES

Re-Inspection Fee for Inspections that are scheduled but not ready for inspection and require return inspection(s)	Residential: \$ 75.00 / Inspection Commercial: \$100.00 / Inspection
A. RESIDENTIAL BUILDING PERMITS/FEES - (Chapter 14 and Chapter 17)	
1. State Seal	\$43.00
2. New Residential Building & Additions	
➤ Finished Areas & Garages	Base/Plan Review Fee \$275.00 plus .35¢ / sq. ft. / floor
➤ Unfinished areas – attached decks, porches, basement, crawl spaces.	Base Fee \$275.00 plus .25¢ /sq. ft. / floor
3. Detached Accessory Buildings or Structures	Base Fee 120.00 plus .25¢ / sq. ft. / floor

4. Remodel and Alteration to Residential Buildings	Base Fee \$150.00 plus .30¢ / sq. ft.
5. Rooftop or Ground Mounted Solar Panels	Base Fee \$50.00 plus \$60.00 per inspection
6. Early Start	\$150.00
7. Occupancy Certification Unit for New Residential Building & Additions	\$ 60.00
8. Erosion Control (Sites of less than 1.0 acres and a storm water management plan is not required)	.05¢ / square foot of all estimated disturbed land surface – Minimum \$50.00, maximum \$2,000.00
9. Impact Fee – Also Zoning Ordinance §17.0302	
Total Residential Impact Fee \$1,548.00 / dwelling unit	
Total Non-Residential Impact Fee \$2,036 / per acre	
➤ Impact Fee to be used for Parks, Playgrounds and Athletic fields:	
○ Residential buildings:	\$1,043.00 / dwelling unit
➤ Impact Fee to be used for Fire and Rescue facilities:	
○ Non-residential buildings:	\$ 246.00 / acre
○ Residential buildings:	\$ 101.00 / dwelling unit
➤ Impact Fee to be used for Hike/Bike Trails:	
○ Non-residential buildings:	\$1,912.00 / acre
○ Residential buildings:	\$ 497.00 / dwelling unit
10. Garbage Collection/Recycling Rate (§6.145)	\$ 210.00 per unit <u>for applicable properties</u>
➤ Up-the-Drive Service – Additional Subscription Rate (Residents can apply for Special Hardship if Handicapped or Disabled)	\$23.84 / per month
11. Minimum Permit Fee for All Permits & Inspections	\$ 60.00
B. NON-RESIDENTIAL BUILDING PERMITS - (Chapter 14 & 17)	
1. New Buildings/Additions	
➤ Unfinished Areas/Warehouse Areas, Shells	Base/Plan Review Fee \$400.00 plus .25¢ / sq. ft. / floor
➤ Finished Areas, Office, Retail, etc.	Base/Plan Review Fee \$400.00 plus .35¢ / sq. ft.
2. Remodel/Alterations/Build-outs	Base/ Plan Review Fee \$250.00 plus .30¢ / sq. ft.
3. Detached Accessory Building and/or Structures	Base/ Plan Review Fee \$200.00 plus .25¢ / sq. ft. / floor
4. Agricultural Buildings and Additions	.25¢ / square foot minimum \$100.00 per item B.1.
5. Early Start	\$300.00
6. Occupancy Certification	\$100.00 for whole building
7. Erosion Control (Sites of less than 1.0 acres and a storm water management plan is not required)	.05¢ / square foot of all estimated a storm water management plan is not required) disturbed land surface minimum \$75.00 – maximum \$2,000.00
8. Minimum Permit Fee for All Permits & Inspections	\$100.00

C. PLUMBING PERMITS – (Chapter 14)


1. GENERAL	
➤ 1 & 2 Family New Building Base Fee	\$125.00 each
➤ 1 & 2 Family Addition Base Fee	\$ 75.00 each
➤ 1 & 2 Family Alteration Base Fee	\$ 60.00 each
➤ 3 or More family Residential Building New/Additions Base Fee	\$150.00 plus \$5.00 per unit
➤ Non-Residential/Commercial Building New Or Addition Base Fee	\$250.00 each
➤ Non-Residential/Commercial Building Alteration Base Fee	\$125.00 each
2. WATER SYSTEM	
➤ Water Service Lateral	\$60.00 / inspection
➤ Back Flow Device – Fire, R.P. Valves, etc.	\$60.00 / inspection
➤ Water Distribution System (domestic)	\$60.00 / inspection
3. SANITARY SYSTEM	
➤ Sanitary Sewer Lateral	\$60.00 / inspection
➤ Sanitary Building Drain Underground - Interior	\$60.00 / inspection
➤ Sanitary Drain & Vent System - Interior	\$60.00 / inspection
4. STORM SEWER SYSTEM	
➤ Storm Sewer Lateral	\$60.00 / inspection
➤ Sewer Drain System – Interior	\$60.00 / inspection
5. PLUMBING FIXTURES	
➤ All plumbing fixtures including, but not limited to, faucets, lavatories, toilets, tubs, AAV’s, dishwashers, hose bibs, etc.	\$12.00 / fixture
6. MISCELLANEOUS PLUMBING	
➤ Gas Piping Inspections	\$60.00 / inspection
➤ Private Well Inspection – Inspection or Abandonment	\$60.00 / inspection
➤ Fire Suppression – Check Valves	\$60.00 / inspection
7. Minimum Permit Fee All Permits	Residential: \$60.00 / Inspection Commercial:\$100.00 / Inspection

D. ELECTRICAL PERMITS – (Chapter 14)

1. GENERAL	
➤ All Building Types – New Buildings & Additions	\$100.00 base fee plus .07¢ / square foot / floor not including electric service
➤ Alterations - Residential	\$120.00
➤ Alterations - Commercial	\$50.00 base fee plus .07¢ per sq. ft.
➤ Rooftop or Ground Mounted Solar Panels	\$135.00 base fee plus \$60.00 per inspection
➤ Services & Feeders	\$75.00 first 200 amps, \$10.00 per 100 amps above 200 amps
➤ Low Voltage-Multi-Family & Non- Residential Buildings	\$50.00 plus .01¢ / square foot
➤ Generator (Including Gas Piping)	\$195.00
➤ Minimum Permit Fee All Permits	Residential: \$60.00 / Inspection Commercial:\$100.00 / Inspection

E. HEATING, VENTILATION AND AIR CONDITIONING (HVAC) PERMITS (Chapter 14)

1. GENERAL	
➤ Commercial Buildings - New Buildings, Additions & Alterations	\$50.00 base fee plus .05¢ / square foot / floor
➤ Residential Buildings – New Buildings and Additions	\$50.00 base fee plus .05¢ / square foot / floor
➤ Residential Buildings – Alterations	\$60.00 / inspection
➤ Heating, Incinerator Units, Wood Buring Appliances, Energy Recovery Ventilators, Heat Pumps, Split HVAC units, and All-In-One HVAC Systems	\$60 / unit, up to 150,000 input BTU units, plus additional \$5.00 for each \$50,000 BTU or fraction thereof
➤ Commercial / Industrial Exhaust Hoods and Exhaust Systems	\$150.00 / unit
➤ Heating and Air Conditioning Distribution Systems	\$60.00 base fee, plus \$0.05 / square foot
➤ Air Conditioning, Heat Pumps, Split HVAC units, and All-In-One HVAC Systems	\$60 / unit up to 3 tons or 36,000 BTUs, plus additional \$5.00 for each ton or 12, 000 BTUs or fraction thereof
➤ Minimum Permit Fee All Permits	Residential: \$60.00 / Inspection Commercial: \$100.00 / Inspection
F. CONSTRUCTION SITE EROSION CONTROL PERMITS - (Chapter 19)	
1. GENERAL	
➤ For sites less than 1.0 acre of disturbance or 15 or less cubic yards of fill or excavation, a storm water management plan or permit is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing more than 1.0 acres or more than 15 cubic yards of fill, or requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$50.00 base fee plus a fee equal to the actual cost to the City for all work incurred in connection with the review of the submittal or as otherwise specified in a developers agreement
2. LETTER OF CREDIT OR CASH BOND*	
➤ For sites less than 1.0 acre of disturbance or 15 or less cubic yards of fill or excavation, a storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing 1.0 to 10.0 acres or more than 15 cubic yards of fill or excavation, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$2,000.00, or as otherwise specified in a developer’s agreement.
➤ For sites disturbing 10.1 to 25.0 acres, requiring a Notice of Intent (NOI), or a storm water management plan.	\$3,500.00, or as otherwise specified in a developers agreement.
➤ For sites disturbing in excess of 25.0 acres, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$5,000.00, or as otherwise specified in a developers agreement.
G. STORM WATER MANAGEMENT - (Chapter 19)	
1. GENERAL	

➤ For sites less than 1.0 acre of disturbance <u>or 15 or less cubic yards of fill or excavation</u> , a storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing in excess of 1.0 acres <u>or 15 cubic yards of fill or excavation</u> , requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$50.00 base fee plus a fee equal to the actual cost to the City for all work incurred in connection with the review of the submittal or as otherwise specified in a developers agreement.
2. LETTER OF CREDIT OR CASH BOND*	
➤ For sites less than 1.0 acre of disturbance - storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing in excess of 1.0 acres, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	As set forth in Sections or as otherwise specified in a developers agreement.
*PLEASE NOTE: ALL OR PART OF CASH PERFORMANCES BONDS MAY BE REIMBURSED IF NO COST HAS BEEN INCURRED BY THE CITY. EROSION BONDS SHALL BE FORFEITED IF COMPLAINEE IS NOT MET WITHIN 12 MONTHS OF OCCUPANCY.	
H. MISCELLANEOUS BUILDING/STRUCTURE FEES	
1. GENERAL	
➤ Razing of Res Buildings / Interior	\$200.00
➤ Razing of Accessory Buildings > 180 sq. ft.	\$ 75.00
➤ Razing of Commercial Buildings / Interior	\$300.00
➤ Moving of Buildings > 180 sq. ft. (Submit bond plus proof of insurance)	\$300.00
➤ Miscellaneous Permits – minor repairs	\$ 60.00 / inspection
➤ Special Inspections	\$175.00 / hour
➤ Pools – above ground pools	\$100.00
➤ Pools – in-ground pools	\$150.00
➤ Re-roofing or Residing	Residential: \$ 60.00 Commercial: \$100.00
➤ Erosion Control – Development Major Land Division > 5 lots	\$500.00
➤ Development Minor Land Division < 5 lots	\$200.00
➤ Misc. Land Division over 2000 sq. ft.	\$100.00
➤ Foundation repairs/damp proofing	\$100.00
➤ Filling Permit (§6.10(4))	\$100.00
➤ Culverts	\$150.00
➤ Address Tile Set	\$ 25.00
PLEASE NOTE: A MINIMUM CHARGE OF UP TO \$500.00 OR TRIPLE THE PERMIT FEE< WHICHEVER IS GREATER, MAY APPLY IF WORK IS BEGUN WITHOUT A PERMIT. 	
<ul style="list-style-type: none"> • A Minimum Permit Fee is \$60.00 per inspection unless otherwise stated. • Building square footage calculations shall include all floor levels, crawl spaces, basements, open and closed porches. The measurement shall be outside perimeter dimensions. • Accessory <u>structures</u> are structures without roofs and walls such as decks. • Accessory <u>buildings</u> are structures with roofs and/or walls such as gazebos, sunrooms, porches, garages, and sheds. 	

- Applicable City impact fees will be assessed at time of building permit application.

I. COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION

1. New construction, additions, alterations and parking lots fees are computed per this table.
2. New construction and additions are calculated based on total gross floor area of the structure.
3. A separate plan review fee is charged for each type of plan review.

Area (Square Feet)	Building Plans	HVAC Plans	Fire Alarm System Plans	Fire Suppression System Plans
Less than 2,500	\$250	\$150	\$30	\$30
2,500 - 5,000	\$300	\$200	\$60	\$60
5,001 - 10,000	\$500	\$300	\$100	\$100
10,001 - 20,000	\$700	\$400	\$150	\$150
20,001 - 30,000	\$1,100	\$500	\$200	\$200
30,001 - 40,000	\$1,400	\$800	\$350	\$350
40,001 - 50,000	\$1,900	\$1,100	\$500	\$500
50,001 - 75,000	\$2,600	\$1,400	\$700	\$700
75,001 - 100,000	\$3,300	\$2,000	\$1,000	\$1,000
100,001 - 200,000	\$5,400	\$2,600	\$1,200	\$1,200
200,001 - 300,000	\$9,500	\$6,100	\$3,000	\$3,000
300,001 - 400,000	\$14,000	\$8,800	\$4,400	\$4,400
400,001 - 500,000	\$16,700	\$10,800	\$5,600	\$5,600
Over 500,000	\$18,000	\$12,100	\$6,400	\$6,400

Note:	1. A Plan Entry Fee of \$100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.
	2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is \$250.00 per plan with an additional \$100.00 plan entry fee per each plan set.
Accessory Buildings and Misc. Structures	The plan review fee for accessory buildings and miscellaneous structures (i.e. towers, billboards, etc.) less than 500 square feet shall be \$125.00 with the plan entry fee waived.
Early Start	The plan review fee for permission for “early start” construction shall be \$75.00 for all structures less than 2,500 sf. All other structures shall be \$150.00. The square footage shall be computed as the first floor of the building or structure.
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed \$3,000.00.
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.
Variance Review	When approved by the State of Wisconsin Department of Safety and Professional Services to approve the review variances of State code for equivalency, the fee for processing any variance at the time of application shall be \$2,000.00
J. COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING	

1. New construction, alterations and remodeling fees are computed per the following table
2. New construction fee is calculated based on square footage of the area constructed.
3. Alterations and remodeling fee is based on the number of plumbing fixtures.

Area (Square Feet) (New Construction & Additions)	Plumbing Plan Review Fee	Number of Fixtures (Alteration & Remodeling)	Plumbing Plan Review Fee
Less than 3,000	\$300	<15	\$200
3,001 - 4,000	\$400	16-25	\$300
4,001 - 5,000	\$550	26-35	\$450
5,001 – 6,000	\$650	36-50	\$550
6,001 – 7,500	\$700	51-75	\$800
7,501 – 10,000	\$850	76-100	\$900
10,001 – 15,000	\$900	101-125	\$1,050
15,001 – 20,000	\$950	126-150	\$1,150
20,001 – 30,000	\$1,100	>151	\$1,150
30,001 – 40,000	\$1,250	Plus \$160 for each additional 25 fixtures (rounded up) beyond 150 Fixtures	
40,001 – 50,000	\$1,550		
50,001 – 75,000	\$2,100		
Over 75,000	\$2,500		
Plus \$0.0072 per each additional sq. ft. over 75,000 sq. ft.			

Note:

1. A Plan Entry Fee of \$100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.
2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.

Determination of Area

The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.

Resubmittals & to revisions approved plans

When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.

Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

III. PLANNING REVIEW AND ZONING ADMINISTRATION

A. ZONING - (Chapter 17)	
1. Zoning ordinance or district map amendment	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
2. Conditional Use Permit	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
3. Zoning Board of Appeals	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
4. Special Meeting with Plan Commission	\$500.00
5. Signs (<u>requiring a permit</u>)	\$50.00 plus \$2.00 / square foot – Maximum \$500.00 (electric permit not included)
6. Residential Zoning Permit (Fences/Sheds/Patio Slabs/Gazebo/Play Structures/Driveway & Other as determined by the Building Inspector)	\$100.00, includes plan review and inspection
7. Commercial Zoning Permit	\$200.00, includes plan review and inspection
8. Zoning Compliance Letter *	\$100.00
*Additional Fee for Processing Letter to be Available within two business days	\$ 25.00
9. Business Plan of Operations	\$100.00
10. Site or Building Plan Review by Plan Commission	\$500.00
11. Site or Building Plan Review by Staff (minor changes as determined by the City Planner)	\$100.00
12. Conceptual Review Application	\$200.00
13. Temporary Use Permit	\$ 50.00
B. LAND DIVISION - (Chapter 18)	
1. Preliminary Plat	\$800.00 plus \$20.00 for each proposed lot or parcel created
2. Final Plat	\$400.00 plus \$10.00 for each proposed lot or parcel created
3. Certified Survey Map	\$400.00 plus \$10.00 for each lot or parcel created
4. Replat	Same as final plat
C. CASH PERFORMANCE BONDS*	

1. Occupancy Cash Bond – Residential	\$ 500.00
2. Occupancy Cash Bond – Commercial	\$2,500.00
3. Erosion Cash Bond - 1 & 2 Family	\$2,000.00
4. Erosion Cash Bond – Commercial & Other Construction	\$5,000.00
5. Erosion Cash Bond – Major Land Division – Plats, Subdivisions	\$4,000.00
6. Erosion Cash Bond – Minor Land Division – (CSM) Less than 6 parcels	\$2,500.00
*PLEASE NOTE: ALL OR PART OF CASH PERFORMANCES BONDS MAY BE REIMBURSED IF NO COST HAS BEEN INCURRED BY THE CITY. EROSION BONDS SHALL BE FORFEITED IF COMPLIANCE IS NOT MET WITHIN 12 MONTHS OF OCCUPANCY.	

IV. FIRE/RESCUE EMERGENCY FEES/CHARGES

A. FIRE/RESCUE CALL CHARGES – (§4.19)	
1. ALS1 (Advanced Life Saving) Emergency Rescue Charge	
➤ Resident	\$1,700.00
➤ Non-Resident	\$1,700.00
2. ALS2 (Advanced Life Saving) Base Rate	
➤ Resident	\$1,400.00
➤ Non-Resident	\$1,400.00
3. ALS (Advanced Life Saving) On Scene Care	
➤ Resident	\$1,000.00
➤ Non-Resident	\$1,000.00
4. BLS (Basic Life Saving) Rescue Charge	
➤ Resident	\$1,200.00
➤ Non-Resident	\$1,200.00
5. BLS (Basic Life Saving) On Scene Care	
➤ Resident	\$ 400.00
➤ Non-Resident	\$ 400.00
6. Mileage Charge for Rescue	
\$ 27.00	
7. Supply Charge for Rescue	
\$ 100.00	
8. Drugs/IV Charge for Rescue	
\$ 100.00	
B. FIRE ALARM ACTIVATION CHARGE - (§4.12)	
False Alarm Activations within Calendar Year	
➤ First False Alarm Activation	No Charge
➤ Second or Third False Alarm Activations	\$ 350.00 each
➤ Four or More False Alarm Activations	\$ 750.00 each
C. INSPECTION AND SPECIAL SERVICES – (§4.17)	
1. Storage Tank Installation/Relining	
➤ Plan review	\$ 175.00
➤ 2 nd thru 10 th system	\$ 60.00 each
➤ Component	\$ 100.00 each (\$150.00 max)
➤ Site inspection	\$ 100.00 / each tank system or component
➤ Relining (includes Inspection Fee)	\$ 150.00 /tank
➤ New Construction/Conversion to Self-service Key card Code	\$ 135.00 / tank

2. Storage Tank Upgrade for Leak, Spill, Corrosion, & Overfill Protection	
➤ Plan review	\$ 35.00 / tank
➤ Site inspection	\$ 100.00 / tank
➤ Plan revision review	\$ 100.00
➤ UST/AST removal inspection	\$ 150.00 / tank
D. UNIFORM FEE STRUCTURE FOR FIRE APPARATUS RESPONSE ON STATE AND FEDERAL HIGHWAYS – (§4.25)	
1. Engine Company (minimum staffing 3)	\$ 558.00 / hour
2. Ladder Company (minimum staffing 3)	\$ 742.00 / hour
3. Tanker (minimum staffing 1)	\$ 369.00 / hour
4. Ambulance Other (minimum staffing 2)	\$ 184.00 / hour
5. Ambulance BLS (minimum staffing 2)	\$ 250.00 / hour
6. Ambulance ALS (minimum staffing 3)	\$ 350.00 / hour
7. Other Apparatus	\$ 184.00 / hour
8. Command Vehicle	\$ 250.00 / hour
E. SPRINKLER & FIRE ALARM SYSTEMS – (§4.15)	
1. Basic Fire Sprinkler and Fire Alarm Plan Review Fee	\$ 325.00
2. Fire Sprinkler with Fire Pump	\$ 475.00
3. Fire Sprinkler Plans Review with Hydraulic Calculations	\$ 275.00
4. Fire Sprinkler Hydraulic Calculations – Verification Only	\$ 185.00
5. Each Additional Review of the Same System	\$ 185.00
6. Site Inspection of Fire Sprinkler and Fire Alarm Installations during Installation	\$ 225.00 / visit
7. Witness Final Acceptance Tests of Fire Sprinkler and Fire Alarm Systems	\$ 225.00 / visit
8. Small Additions and Changes	\$ 175.00
9. Small Additions and Changes under 20 heads	\$ 175.00
F. FIRE INSPECTION OF COMMERCIAL STRUCTURES (TWO PER YEAR) – (§4.22)	
All buildings that fall under the Wisconsin Commercial Code shall be assessed a charge based on the square footage of the building (square footage is the total floor area of any building or structure):	
1. Up to 2,500 square feet	\$ 31.65
2. 2,501 to 5,000 square feet	\$ 47.44
3. 5,001 to 10,000 square feet	\$ 94.82
4. 10,001 to 25,000 square feet	\$ 189.67
5. 25,001 to 50,000 square feet	\$ 379.28
6. 50,001 to 100,000 square feet	\$ 758.56
7. 100,001 square feet and over	\$1,517.12
8. Residential Multi-Family Structures	\$ 12.00 / per unit

V. LAW ENFORCEMENT

A. False Alarms (excluding Fire Alarms)	
➤ First three (3) False Alarms	No Charge
➤ Fourth False Alarm	\$ 70.00 plus court costs
➤ Fifth False Alarm	\$ 100.00 plus court costs
➤ Sixth and Subsequent False Alarms	\$ 150.00 plus court costs
B. Winter Parking Restrictions (§5.09)	
➤ Improper Parking; No Parking Zone; Parked On Private Property; No Boat Launch Permit; And Other Violations	\$ 20.00
➤ Parked at Fire Hydrant; Parked in Handicapped Zone	\$ 100.00

C. Pewaukee Lake (§21.01 & §21.02)	
➤ Launch Fee	\$ 7.00 / each launch
➤ Seasonal Launch Permit	\$ 50.00 plus tax
➤ Permit for Summer Recurrent and Lake Activities	\$ 20.00 / per year
➤ Permit for Winter Recurrent Activities	\$ 20.00 / per year
D. Forfeiture Amount for Violations Regarding E 9-1-1 Calls (§6.15)	
➤ First three unintentional E 9-1-1- Calls	No Charge
➤ Fourth unintentional E 9-1-1 Call	\$ 70.00 plus court costs
➤ Fifth unintentional E 9-1-1 Call	\$ 100.00 plus court costs
➤ Sixth and subsequent unintentional E 9-1-1 Calls	\$150.00 plus court costs
E. Municipal Court Costs Assessed on Each Citation (§23.09(2))	\$38.00
F. Community Police Program	\$6.00 - \$10.00 / program / occurrence for Non-Residents
G. Violation of Watercraft Launch Restrictions (§21.06)	
➤ First Occurrence	\$1,000.00 plus court costs
➤ Second and Subsequent Occurrences	\$2,000.00 each plus court costs
H. Escort Without License (§11.10)	\$500.00 plus court costs

VI. PARKS DEPARTMENT FEES & CHARGES*

A. BUILDING RESERVATIONS				
	Resident	Non-Resident	Business Resident	Business Non-Resident
Wagner	\$45.00 / hour	\$90.00 / hour	\$50.00 / hour	\$180.00 / hour
Nettesheim	\$30.00 / hour	\$60.00/ hour	\$40.00 / hour	\$160.00 / hour
South	\$30.00 / hour	\$60.00 / hour	\$40.00 / hour	\$160.00 / hour
Balmer	\$120.00 / day	\$240.00 / day	\$120.00 / day	\$430.00 / day
B. PICNIC AREA RENTALS				
	Resident	Non-Resident	Business Resident	Business Non-Resident
50 people	\$50.00	\$100.00	\$100.00	\$400.00
100 people	\$70.00	\$140.00	\$140.00	\$600.00
200 people	\$125.00	\$250.00	\$250.00	\$1,000.00
C. FIELD USE FEES AND FEES FOR SPORTS COMPLEX				
Security deposits will range from \$300.00 -\$500.00 dependent upon portions of park				
Single Ball Diamond				
➤ Un-prepped			\$15.00 resident / \$20.00 non-resident per hour	
➤ Prepped (Minimum 2-Hours)			\$25.00 resident / \$30.00 non-resident per hour	
Single Soccer Field				
➤ Up to U8 size			\$10.00 resident / \$15.00 non-resident per hour	
➤ Size U8 & over			\$15.00 resident / \$20.00 non-resident per hour	
Sports Complex				
➤ Ball Diamond fees			See Single Ball Diamond	

Single Soccer Field fee	See Single Soccer Field
Entire Soccer Side for a day	\$1,400.00 resident / \$2,100.00 non-resident
Concession Stand	\$500.00 for a day tournament otherwise \$50.00 per hour
* - Does not include individual recreation programs/project fees	

VII. PUBLIC WORKS FEES AND CHARGES

A. Public Street/Highway Opening Permit (§10.05)	\$ 75.00
B. Sewerage Sludge Disposal Permit (§9.07)	\$ 300.00 per site / year
C. Holding Tank Deposit (§9.08)	
➤ Residential	\$ 500.00
➤ Commercial or Industrial	\$1,000.00
➤ Commercial or Industrial Dispensing Food	\$1,500.00
D. Noxious Weed Abatement	All Labor Costs (at the minimum of 2 hours) & Equipment Costs

VIII. WATER/SEWER FEES AND CHARGES

As outlined in the Municipal Code, Reserve Capacity Assessments (RCA) are area assessment being served by the reserve capacity of the system. Additionally special assessments may be levied against properties for sanitary sewer or water infrastructure. A detailed fee schedule for RCS and other special assessments is available from the Water/Sewer Utility.

IX. STORM WATER UTILITY

As outlined in the Municipal Code, the City has adopted a Storm Water Utility for the entire City. Properties with at least 267 square feet of impervious surface are subject to an annual Storm Water Utility Fee of \$120.00 per Equivalent Runoff Unit.

SECTION 2: SEVERABILITY.

The several sections of this resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the resolution. The remainder of the resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provisions of this resolution are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE.

This resolution shall take effect January 1st, 2024.

Dated this 18th day of December, 2023

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, Clerk/Treasurer